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#### ST. MARY PARISH WATER AND SEWER COMMISSION NO. 2

Annual Component Unit Financial Statements With Independent Auditors' Report

and

Report on Internal Control Over Financial Reporting and Compliance and Other Matters

For the Years Ended September 30, 2009 and 2008

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date\_\_

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a corporation of certified public accountants



#### INDEPENDENT AUDITOR'S REPORT

To the Board of Commissioners St. Mary Parish Water and Sewer Commission No. 2 Bayou Vista, Louisiana

We have audited the accompanying financial statements of the business-type activities and the major fund of St. Mary Parish Water and Sewer Commission No. 2, a component unit of St. Mary Parish, as of and for the year ended September 30, 2009 and 2008, which collectively comprise the Commission's basic financial statements, as listed in the table of contents. These financial statements are the responsibility of the St. Mary Parish Water and Sewer Commission No. 2's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the 2009 and 2008 financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities and the major fund of St. Mary Parish Water and Sewer Commission No. 2 as of September 30, 2009 and 2008 and the respective changes in financial position and cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

The Commission has not presented Management's Discussion and Analysis that the Governmental Accounting Standards Board has determined is necessary to supplement, although not required to be part of, the basic financial statements.

In accordance with Government Auditing Standards, we have also issued our report dated March 23, 2010 on our consideration of St. Mary Parish Water and Sewer Commission No. 2's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

Our audit was performed for the purpose of forming an opinion on the financial statements that collectively comprise the St. Mary Parish Water and Sewer Commission No.2's basic financial statements. The schedules and statistical data listed in the table of contents as Other Supplemental Schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information, has not been subjected to the auditing procedures applied in the audit of the financial statements, and accordingly, we express no opinion on them.

March 23, 2010

CERTIFIED PUBLIC ACCOUNTANTS

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Comparative Statement of Net Assets Water and Sewer Enterprise Fund September 30, 2009 and 2008

	2009	2008
ASSETS		
CURRENT ASSETS:		
Cash and cash equivalents	\$ 246,772	\$ 241,583
Investments	1,376,311	1,032,040
Accounts receivable	165,804	173,547
Inventory	63,811	86,883
Prepaid expenses	11,745	11,698
Due from other governmental units	<u> </u>	12,733
Total current assets	<u>1,864,443</u>	<u>1,558,484</u>
RESTRICTED ASSETS ( cash and investments):		
General obligation bond debt service cash	16,019	6,311
General obligation bond debt service investments	145,414	144,385
Customer meter deposits cash	2,101	5,103
Customer meter deposits investments	191,308	<u>191,953</u>
Total restricted assets	354,842	<u>347,752</u>
NONCURRENT ASSETS:		
Property, Plant and Equipment		4.050.0.0
( net of accumulated depreciation)	4,307,646	4,350,647
Prepaid water tower maintenance	103,123	142,576
Unamortized debt issuance costs,	16,841	18,137
Investment in Berwick-Bayou	, , , , , , , , , , , , , , , , , , , ,	, , ,
Vista Joint Waterworks Commission	426,523	425,346
Total noncurrent assets	4,854,133	4,936,706
	<del></del>	
TOTAL ASSETS	<b>\$</b> 7,073,418	\$ 6,842,942

LIABILITIES AND NET ASSETS		2009		2008
CURRENT LIABILITIES (payable from current assets): Accounts payable and accrued expenses Contracts payable Due to other governmental units CURRENT LIABILITIES (payable from restricted assets): Bonds due within one year Accrued interest on bonds Customer meter deposits	\$	18,422 48,490 121,408 60,000 5,284 177,950	\$	55,000 5,284 174,695
Total current liabilities		431,554	-	383,441
LONG-TERM DEBT Bonds due after one year  Total liabilities		1,020,000 1,451,554	-	1,080,000 1,463,441
Total habilities	_	1,451,554	-	1,403,441
NET ASSETS Invested in capital assets, net of related debt Restricted for:	,	3,239,203		3,228,500
Debt service Unrestricted		161,433 2,2 <u>21,228</u>	_	150,696 2,000,305
Total net assets		5,621,864	_	5,379,501
TOTAL LIABILITIES AND NET ASSETS	\$	7,073,418	Ş	6,842,942

#### Comparative Statement of Revenues, Expenses and Net Assets Water and Sewer Enterprise Fund Years ended September 30, 2009 and 2008

OPERATING REVENUES	<u>200</u>	<u>09</u>	4	2008
Charges for water service Charges for sewer service Delinquent charges Meter installation, reconnects, permits, etc. Garbage collection fees	42 1 2	1,649 9,317 9,078 8,404 2,843		434,016 457,568 16,160 23,910 12,836
TOTAL OPERATING REVENUES	94	1,291		944,490
OPERATING EXPENSES				
Direct operating costs  Cost of water purchases Sewerage treatment fees Repair and maintenance – water system Repair and maintenance – sewerage system	25 12	2,520 4,029 2,199 8,506		301,571 261,827 92,661 209,375
Personal services Clerical salaries Other salaries Board meetings Retirement contributions Health insurance	5 1 1	0,461 6,167 5,929 3,596 8,998		46,638 54,105 15,480 13,184 15,634
Operating services Insurance Accounting fees Engineering fees Computer consulting Amortize tower maintenance Utilities and telephone Vehicle expense	1 10 3 3 2	7,561 6,022 1,774 2,330 9,453 8,198 6,972		24,300 16,397 2,662 6,480 39,453 26,394 6,339
Legal fees Materials and supplies Office expense Postage Advertising Miscellaneous Depreciation Water System Sewer System	11	150 3,839 6,016 784 1,150 7,159 4,297		1,557 4,022 5,438 1,035 1,828 110,115 111,121
TOTAL OPERATING EXPENSES	\$_1,32	8 <u>,110</u>	\$ 1,	367,616

		2009		2008
INCOME (LOSS) FROM OPERATIONS	\$	(386,819)	<u>\$</u>	(423,126)
NON-OPERATING REVENUE (EXPENSES) FEMA Ad valorem taxes Operations and maintenance Debt service Interest income		12,714 527,116 122,244 25,298		- 425,815 164,610 50,753
Amortization of debt issuance costs Interest expense Other		(1,296) (58,724) 1,830		(1,296) (61,584)
TOTAL NON-OPERATING REVENUE		629,182		578,298
INCOME OR (LOSS) BEFORE CONTRIBUTIONS		242,363		155,172
Contributions, intergovernmental St. Mary Parish Government	_			66,127
CHANGE IN NET ASSETS		242,363		221,299
NET ASSETS:				
NET ASSETS - BEGINNING OF YEAR		5, <u>379,501</u>	5	<u>,158,202</u>
NET ASSETS - END OF YEAR	\$ :	5, <b>621,864</b>	\$ 5	5,379,501

Comparative Statement of Cash Flows - Water and Sewer Enterprise Fund Years Ended September 30, 2009 and 2008

#### Increase (Decrease) in Cash and Cash Equivalents

	<u>2009</u>	2008
Cash flows from operating activities:		
Received from customers Paid to suppliers and employees Net cash used by operating activities	\$ 949,034 (990,858) (41,824)	\$ 937,255 (1,182,145) (244,890)
Cash flows from noncapital financing activities:		
Ad valorem taxes Cash from meter deposits Advanced (to) from other government units St. Mary Parish grant FEMA Other Net cash provided by noncapital financing activities:	648,064 3,255 10,569 12,714 1,830 676,432	589,129 7,072 140,944 66,127 - - 803,272
Cash from capital and related financing activities:		
Principal paid on bond Interest paid on bond Acquisition and construction of capital assets Net cash used by capital and related activities	(55,000) (58,724) (189,632) (303,356)	(55,000) (61,584) (557,478) (674,062)
Cash flows from investing activities:		
Purchases of investment securities Sale of investment securities Interest income Net cash provided (used) by investing activities	(344,655) - 25,298 (319,357)	(366,062) 429,965 50,753 114,656
Net increase (decrease) in cash and cash equivalents	11,895	(1,024)
Cash and cash equivalents at beginning of period	252,997	254,021
Cash and cash equivalents at end of period	\$ 264,892	\$ 252,997

Reconciliation of operating loss to net cash used by operating activities:		2009	2008
Operating income (loss) Adjustments to reconcile operating income to net cash provided by operating activities:	\$	(386,819)	\$ (423,126)
Depreciation Amortize tower maintenance Amortize debt issuance costs Increase (decrease) in accounts receivable Increase (decrease) in inventory Increase (decrease) in accounts payable and accrued expenses (Increase) decrease in Prepaid expenses	_	231,456 39,453 1,296 7,743 23,072 42,022 (47)	215,450 39,453 1,296 (7,235) (41,254) (29,474)
Net cash provided by (used in) operating activities	\$	(41,824)	\$ (244,890)
Cash and cash equivalents are presented on the Comparative Statement of Net Assets as follows:		0000	2225
Current Assets: Cash and cash equivalents	\$	2009 246,772	\$ 2008 241,583
Restricted Assets:  General obligation bond debt service cash Customer meter deposits cash		16,019 2,101	 6,311 5,103
Total cash and cash equivalents	\$	264,892	\$ 252,997

Notes to Financial Statements September 30, 2009

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

On October 27, 2000, the St. Mary parish Council adopted Ordinance No. 1474 which created "St. Mary Parish Water and Sewer Commission No. 2, State of Louisiana (the Commission) which is a political subdivision of the Parish of St. Mary and the state of Louisiana, with authority to plan, finance, construct, acquire, improve, operate and maintain water, sewer and sewerage disposal improvements within its designated boundaries. The Commission was created, by combining the former Waterworks District No. 2 and Sewerage District No. 2.

The accounting and reporting practices of the Commission conform to generally accepted accounting principles (GAAP) as applicable to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The Commission has not presented a Management's Discussion & Analysis (M D & A) that GASB has determined is necessary to supplement, although not required to be part of, the basic financial statements.

The following is a summary of the significant accounting policies used in preparing the financial statements:

#### A. Reporting Entity

In evaluating how to define the governmental unit, for financial reporting purposes, consideration has been given to the following criteria as set forth in GAAP:

- a. Financial benefit or burden
- b. Appointment of a voting majority
- c. Imposition of will
- d. Fiscally dependent

Based upon the above criteria, the Commission is a component unit and integral part of the St. Mary parish Council (the primary government).

These financial statements include only the operations of the Commission.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### B. Basis of Accounting

The financial statements of the Commission are prepared on the accrual basis of accounting whereby revenues are recognized when earned and expenses are recognized when incurred. The Commission has elected not to apply Financial Accounting Standards Board provisions issued after November 30, 1989.

#### Enterprise Fund

An Enterprise Fund is used to account for the Commission's operations which are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing services to the general public on a continuing basis be financed or recovered primarily through user charges.

#### C. Revenues

The following is a summary of the Commission's recognition policies for its major revenue sources:

Charges for water service come from metered sales to residential, industrial and municipal customers. Charges for sewerage service are based upon gallons of water used by customers. Revenues for water and sewer services are recognized in the month when the water is used by the customers.

Ad valorem taxes (which is based upon homesteads in the Parish) are recorded in the year the taxes are assessed.

Investment earnings are recorded when earned.

Substantially all other revenues are recorded when they are earned by the Commission.

When both restricted and unrestricted resources are available for use, it is the Commission's policy to use restricted resources first, then unrestricted resources as they are needed.

#### D. Expenses

Expenses are recognized under the accrual basis of accounting where liabilities are recorded at the time expenses are incurred.

#### NOTE 1 - <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u> (continued)

#### E. Budgets and Budgetary Accounting

The St. Mary Parish Water and Sewer Commission No. 2 follows these procedures in establishing administrative budgetary accounting:

- a. An administrative budget is employed as a management planning and control device during the year for the Proprietary Fund. The forecasted budget is prepared on a basis consistent with GAAP.
- These financial statements do not present budget and actual comparisons of the administrative budget because it is not a legally adopted budget.

#### F. Cash and Cash Equivalents and Investments

#### Cash and Cash Equivalents

For financial statement purposes, cash and cash equivalents include bank deposits and/or certificates of deposit with original maturates of less than three months.

#### Investments

The Commission invests in bank certificates of deposit (CDs) and external investment pools. The CDs (nonparticipating contracts) are recorded at cost, unless there is significant impairment of the credit standing of the issuer. The pooled investments are recorded at amortized costs which approximate fair market value.

The Commission also invests in Federal government securities which the Commission values at fair value.

#### G. Receivables

Accounts receivable consist of amounts due from customers for metered water and sewerage usage. The financial statements do not contain an allowance for uncollectible accounts receivable which is a generally accepted accounting principle. Uncollectible receivables are charged off at the time information becomes available which would indicate the uncollectibility of the particular receivable. The failure to utilize the allowance method to account for bad debts is not material to the financial statements.

#### H. Restricted Assets

Amounts received as utility deposits are held in separate accounts. These funds are classified as restricted assets on the balance sheet because their use is limited.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

In accordance with the 2002 general obligation bond issue requirements, certain funds are accumulated in a sinking fund account that is restricted for the purpose of payment of the bond principal and interest.

#### Joint Venture

The Commission and the Town of Berwick jointly constructed a treatment plant to provide a water supply to each entity. Each participant has a 50% interest in the venture. The cost of constructing the plant was borne by the two communities, and they have appointed a board to operate and maintain the plant. The Berwick-Bayou Vista Joint Waterworks Commission was created to maintain, operate and administer the joint water treatment plant. The Commission has included its share of the joint venture cost and current operations in these financial statements using the equity method of accounting. See Note 8 for additional disclosure.

#### J. Inventory and Prepaid Items

Materials and supplies inventory is valued at cost. Cost is determined primarily by the first-in, first-out method. Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in the financial statements.

#### K. Property, Plant, and Equipment

Fixed assets including water plant, water and sewer lines, water towers, pump stations and all other water distribution and sewerage disposal assets are capitalized in the propriety fund. Property, plant and equipment owned by the proprietary fund is recorded at cost or, if contributed property, at their market value at the time of contribution. Repairs and maintenance are recorded as expenses; renewals and betterments are capitalized. Interest has been capitalized during the construction period on property, plant and equipment in the proprietary fund.

Depreciation of all exhaustible fixed assets used by proprietary funds is charged as an expense against their operations. Accumulated depreciation is reported on proprietary fund balance sheets. Depreciation has been provided over estimated useful lives using the straight-line method.

The estimated useful lives are as follows:

Water Plant	20-40 years
Water distribution system	10-33 years
Sewerage distribution system	10-45 years
Buildings	10-40 years
Furniture and equipment	3-25 years
Automobiles and trucks	6 years

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### L. Accumulated Vacation, Compensatory Time and Sick Leave

Accumulated vacation, compensatory time and sick leave are recorded as an expense of the period in which paid. At September 30, 2009 and 2008 unrecorded liabilities for the above are immaterial.

#### M. Equity Classifications

Equity is classified as net assets and displayed in three components – invested in capital assets, net of related debt; restricted; and unrestricted. These classifications are defined as follows:

- Invested in capital assets, net of related debt This component of net assets
  consists of capital assets net of accumulated depreciation and reduced by the
  outstanding debt that is attributable to the acquisition, construction, or improvement
  of these assets. If there are significant unspent related debt proceeds at year-end,
  the portion of debt attributable to the unspent proceeds are not included in the
  calculation of invested in capital assets, net of related debt. Rather, that portion of
  the debt is included in the same net assets component as the proceeds.
- Restricted This component of net assets consists of constraints placed on net asset use through external constraints imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation.
- Unrestricted net assets The component of net asset consist of net assets that do not meet definition of "restricted" or "invested in capital assets, net of related debt."

#### N. Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

#### NOTE 2 - AD VALOREM TAXES AND MAINTENANCE MILLAGE ASSESSMENT

Ad valorem taxes attach as an enforceable lien on property as of January 1 of each year. Property taxes are levied each November 1 on the assessed value listed as of the prior January 1 for all real property, merchandise and movable property located in the Commission's boundaries. Assessed values are established by the St. Mary Parish Assessor's Office and the State Tax Commission at percentages of actual value as specified by Louisiana Law. Taxes are due and payable December 31 and are delinquent after that date with interest being charged. Lien date for all delinquent properties is April 1. The St. Mary Parish Sheriff bills and collects property taxes for the Commission using the assessed values determined by the tax assessor of St. Mary Parish. Commission property tax revenues are budgeted in the year billed.

The Commission authorized the following millages for the purpose of operating and maintaining the water and sewer system for the constituents of the Commission. The millage was dedicated as follows:

	<u>2009</u>	<u> 2008</u>
Operations and maintenance	10.78	11.00
Debt service	<u>2.50</u>	4.25
	<u>13.28</u>	<u> 15,25</u>

Based upon the taxable assessed value of the property within the District each mil of assessment generated approximately \$48,900 and \$38,700 of tax revenues in 2009 and 2008 respectively.

#### NOTE 3 - CASH AND CASH EQUIVALENTS AND INVESTMENTS

The Commission does not have a formal investment policy related to interest rate risk (the risk of an investment decreasing in value due to increasing interest rates).

In addition, the Commission does not have a formal investment policy related to credit risk (including concentrations of credit). However the Commission does follow state law as to limitations on types of deposits and investments as described below.

The Commission does not invest in any investments subject to foreign currency risk.

#### Cash and cash equivalents

Under state law the Commission may deposit its funds with certain state and federally chartered financial institutions. These deposits are required to be insured or collateralized by the financial institutions.

#### NOTE 3 - CASH AND CASH EQUIVALENTS AND INVESTMENTS (continued)

At year end 2009 and 2008 the carrying amounts of the Commission's cash were \$264,892 and \$252,997 respectively and the bank balances were \$272,327 and \$281,170 respectively.

In 2009 and 2008 the entire balances were covered by FDIC insurance.

#### Investments

Under state law the Commission may invest in certain federal or federally guaranteed securities, certain bank time certificates of deposit, mutual or trust funds, and in the Louisiana Asset Management Pool (LAMP). LAMP is an external investment pool operated to allow local government to pool their investment funds. LAMP is not registered with the SEC as an investment company. LAMP is subject to regulatory oversight of the Louisiana State Treasurer and the LAMP board of directors. Share values for the pool are valued at amortized cost which may vary slightly from the fair value.

The following is a summary of investments held by the Commission at September 30,

		2009		2008
	F	Percentage of Total		Percentage of Total
	<u>Amount</u>	<u>Investments</u>	<u>Amount</u>	<u>Investments</u>
U.S. Government Agency Securities		<del></del>		<del></del>
LAMP (rated AAAm by				
Standard & Poors)	\$934,987	54%	\$929,862	68%
Money Market Accounts	233,241	14%	221,241	16%
Bank certificates of deposit:				
Fully FDIC insured Collateralized with securities	476,000	28%	217,276	16%
held by financial institutio				
agent not in the Comm-				
ission's name	77,805	4%		
	\$ <u>1,713,033</u>	<u>100%</u>	\$ <u>1,368,379</u>	<u>100%</u>

As of September 30, 2009, all investments had maturity dates of one through five years except LAMP and the money market accounts which mature in less than one year.

#### NOTE 4 - DUE TO/FROM OTHER GOVERNMENTAL UNITS

The following is a detail of due from/to other governments at September 30,

	<u> 2009</u>	<u> 2008</u>
Due from other governments:		<del></del>
Due from St. Mary Parish Council		
(Sewer Projects)		
		\$ <u>12,733</u>
Due to other governments:		
Due to Berwick-Bayou Vista Joint Waterworks		
(water purchases)	\$28,000	\$23,419
Due to Joint Sewer Commission Wards 5 & 8		
(Sewerage treatment fees)	17,647	22,257
Due to St. Mary Parish Council		
(Intergovernmental service-garbage/mosquito fees)	<u>75,761</u>	<u>77,896</u>
	<b>.</b>	
	\$ <u>121,408</u>	\$ <u>123,572</u>

#### NOTE 5 - PREPAID WATER TOWER MAINTENANCE

The Commission periodically enters into contracts for the renovation and maintenance of its water towers. The Commission has determined the renovations last approximately 8 years. During 2005, the Commission completed renovations under a contract for its 200,000 gallon storage tank at a cost of approximately \$97,000. During 2004, the Commission completed renovations under a contract for its 500,000 gallon storage tank at a cost of approximately \$250,000. These cost will be amortized over 8 years. The unamortized portion of these costs of \$142,576 at 2008 and \$103,123 at 2009 is recorded in the financial statements as prepaid water tower maintenance.

#### NOTE 6 - PENSION PLAN

All employees participate in the Federal Social Security System. The Commission is required to remit an amount to the Social Security Administration equal to the employee's contribution. The Commission does not guarantee any of the benefits granted by the Social Security System.

In addition, the Commission contributes 5% of the gross wages of each qualified employee to their individual SEP/IRA Retirement Plan account on a monthly basis.

The Commission's contributions to the above plans totaled approximately \$14,000 and \$13,000 for the years ended September 30, 2009 and 2008, respectively.

NOTE 7 - FIXED ASSETS

CAPITAL ASSETS
Capital asset and depreciation activity for the years ended September 30, 2008 and 2009 is as follows:

ss- Balance ons 9/30/2009	· 69	91,125	\$ 48,533	4,260,004	3,620,280	838,485	113,787	- 27,911	8,909,000		44.207	1,990,505	1,719,259	838,485	84,357	15,666	4,692,479	- 4,216,521	S 4 307 646
Reclass-		     '			3,981		20,057	12,101	36,139				3,981		20,057	12,101	36,139		   
Decreases					<del>~</del>			12,											
Increases	•			110,596	72,860		4,999	•	188,455		996	111,601	109,905	ν.	5,493	-	231,456	(43,001)	ں
Balance 9/30/2008	\$ 51,709	91,125	\$ 48,533	4.149,408	3,551,401	838,485	128,845	40,012	8,756,684		43,241	1,878,904	1,613,335	838,485	98,921	24,276	4,497,162	4,259,522	7 A 350 647
Reclass- ifications	(1,176,940)	(1,176,940)		822,711	354,229			•	1,176,940							•	1	1,176,940	
Decreases	ı				\$ 5,786			'	5,786				5,786				5,786	1	
Increases	\$ 393,598	393,598		105,432	26,731		6,880	14,694	156,737		1,058	108,680	102,556		6,839	2,083	221,236	(64,499)	320 000
Ending Balance 9/30/2007	51,709 822,758	874,467	48,533	3,221,265	3,176,227	838,485	118,965	25,318	7,428,793		42,183	1,770,224	1,516,565	838,485	92,062	22,193	4,281,712	3,147,081	A 021 SAR
5	<b>⇔</b> .							J								į			ص ا
	Capital assets not being depreciated:  Land, right of ways  Construction in process	Total capital assets not being depreciated	Other capital assets: Buildings	Distribution system - sewerage	Distribution system - water		Furniture & Equipment		Total other capital assets at historical cost	Less accumulated depreciation for:		Distribution system - sewerage	Distribution system - water		Furniture & Equipment		Total accumulated depreciation	Other capital assets, net	Total capital assets net

Depreciation expense for the years ended September 30, 2009 and 2008 was approximately \$231,000 and \$221,000, respectively.

#### NOTE 8 - LONG TERM DEBT

The following is a summary of long-term debt activity:

Balance at September 30, 2007	\$1,190,000
Repaid during 2008	55,000
Balance at September 30, 2008	1,135,000
Repaid during 2009	<u>55,000</u>
Balance at September 30, 2009	\$ <u>1,080,000</u>

A detail of long-term debt is as follows:

\$1,400,000 of General Obligation Bonds, Series 2002 were issued in 2002 for the purpose of constructing and acquiring improvements to the waterworks and sewer plant and systems. The bonds bear interest at rates ranging from 5.0 percent to 6.0 percent and are payable through the year 2022. The bonds are being retired from the operating revenues and the portion of ad valorem taxes dedicated to

debt service \$1,080,000

Less: current maturities	<u>( 60,000</u> )
Long-term debt	\$ <u>1,020,000</u>

Debt Maturity

Debt Service requirements at September 30, 2009, are as follows:

Year Ended			
September 30,	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2010	\$60,000	\$55,675	\$115,675
2011	60,000	52,420	112,420
2012	65,000	48,820	113,820
2013	70,000	45,120	115,120
2014	75,000	41,476	116,476
2015-2019	430,000	144,569	574,569
2020-2022	320,000	26,967	<u>346,967</u>
Total	\$ <u>1,080,000</u>	\$ <u>415,047</u>	\$ <u>1,495,047</u>

The Commission is subject to certain affirmative and negative covenants pursuant to its bond agreement. These covenants include but are not limited to:

- 1. Establishment and funding of certain debt service funds
- 2. Preparation and independent audit of financial statements
- 3. Restrictions on sale of property securing payments

## NOTE 9 - <u>RELATED PARTY - INVESTMENT IN BERWICK-BAYOU VISTA JOINT</u> WATERWORKS COMMISSION

All of the water sold by the Commission is obtained from Berwick-Bayou Vista Joint Waterworks Commission (Joint Waterworks Commission). The Joint Waterworks Commission was created and established with the sole responsibility and duty to maintain, operate, and administer the joint water treatment plant for the Commission and Town of Berwick (Berwick). The water treatment plant was constructed and is owned by the Commission and Berwick. The Commission and Berwick appoint the members of the board for the Joint Waterworks Commission. The Commission's portion of the cost of the plant is carried in property, plant and equipment. Amounts reported as an investment in other assets represents the Commission's equity in the joint venture. Separate financial statements for the Joint Waterworks Commission are available from the Commission or the Joint Waterworks Commission. The following is a summary of selected financial information of the Joint Waterworks Commission:

	Year Ended <u>9/30/09</u>	Year Ended 9/30/08
Total assets	\$900,755	\$885,264
Total liabilities	<b>4</b> 7,710	34,573
Total net assets	853,045	850,691
Total revenues	681,421	671,891
Total expenditures	673,568	646,036
Change in net assets	7,853	25,855

The Commission purchased the following quantities and amounts of water from the Joint Waterworks Commission:

	Year Ended <u>9/30/09</u>	Year Ended <u>9/30/08</u>
Gallons of water purchased	217,661,000	221,365,000
Cost of water purchases	\$322,520	\$301,571

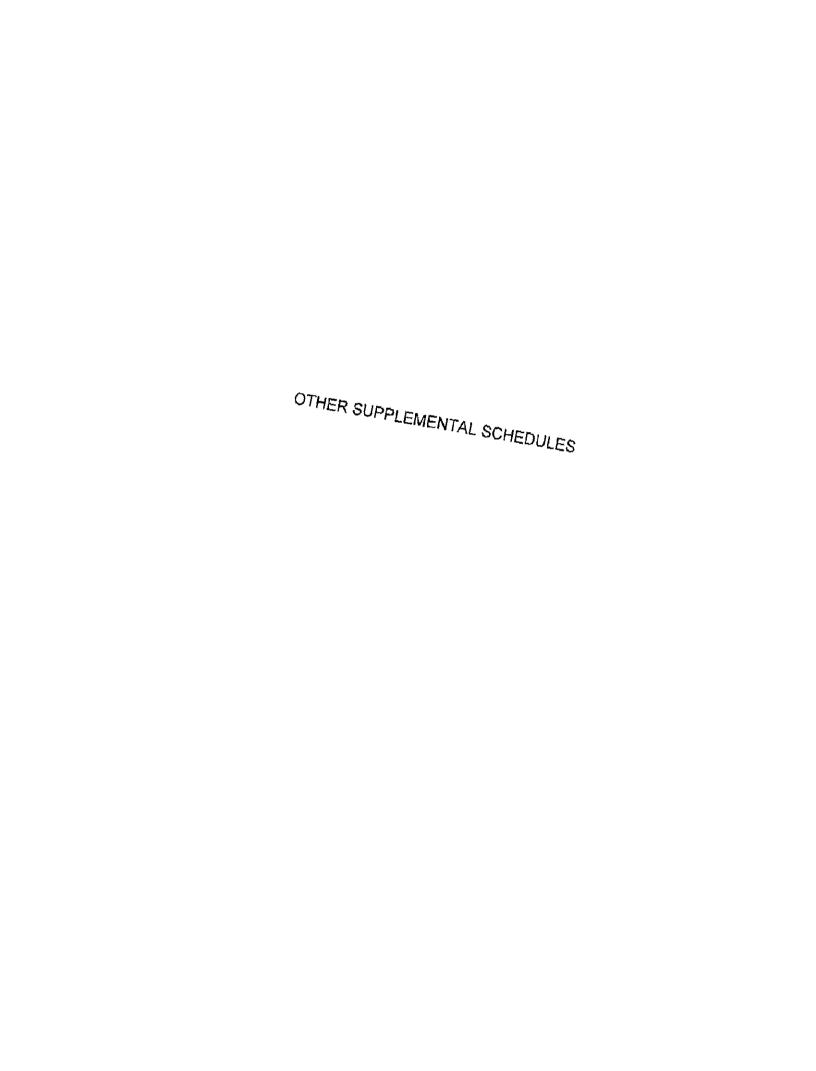
#### NOTE 10 - COMPENSATION OF BOARD MEMBERS

Board Members received the following per diems for the years ended September 30, 2009 and 2008:

	2009		2008	
	Meetings		Meetings	
	<u>Attended</u>	<u>Amount</u>	<u>Attended</u>	Amount
Herbert Adams, Secretary/Treasurer	8	\$2,269	8	\$2,187
Albert Hebert, Commissioner	12	2,269	12	2,187
Tony Hensgens, Commissioner	7	2,109	11	2,210
Erving Richard, Commissioner	12	2,302	12	2,210
Stan Robison, Vice President	12	2,269	10	2,187
Don Ryan, President	11	2,956	12	2,849
• ,		\$ <u>14,174</u>	\$	\$ <u>13,830</u>
Berwick-Bayou Vista Joint Waterworks Commission				
Erving Richard, Commissioner	12	\$720	<b>1</b> 1	\$ 720
Tony Hensgens, Commissioner	11	<u>660</u>	12	<u>720</u>
-		\$ <u>1,380</u>		\$ <u>1,440</u>

#### NOTE 11 - RISK MANAGEMENT

The Commission is exposed to various risks of loss related to limited torts; theft of, damage to and destruction of assets; errors and omissions and natural disasters for which the Commission carries commercial insurance. There have been no significant reductions in coverage from the prior year and settlements of claims have not exceeded coverage in the past three years. See the insurance schedule included in the supplemental information section for risks covered by commercial insurance.



## Schedule of Gallons of Water Purchased and Sold and Number of Water Customers

For the year ended September 30, 2009 and 2008

(Unaudited)

	<u>9-30-09</u>	9-30-08
Gallons purchased for the period	217,661,000	221,365, <b>0</b> 00
Gallons sold for the period	153,516,210	154,987,550
Number of users at year end	1,910	1,926
Gallons not sold for the period	64,144,790	66,377,450
Cost per 1000 gallons purchased	\$1.48	\$1.36
Cost of gallons not sold	\$94,934	\$80,980
Percentage of gallons not sold	29%	30%

Water and Sewer Rates September 30, 2009 (Unaudited)

The board of commissioners approved a water and sewer rate increase on April 14, 2008 effective May 1, 2008. The new rate is as follows:

Water	Sewer
\$6.00 flat fee	\$6.00 flat fee
\$2.00 (\$3.00 out of district) per 1,000 gallons of water used	\$2.00 (\$3.00 out of district) per 1000 gallons of water used
For the period January 2007 to April 30, 2008, the water	er and sewer rates were as follows:
Water	Sewer
\$6.00 flat fee	\$6.00 flat fee
\$1.75 per 1,000 gallons of water used	\$1.75 per 1,000 gallons of water used
For the period October 1995 to December 31, 2006, th	e water and sewer rates were as follows:
Water	Sewer
First 3,000 gallons - \$6.00	\$7.00 flat fee
Over 3,000 gallons - \$1.90 per 1,000	\$1.15 per 1,000 gallons of water used
For the period October 1992 to September 30, 1995, th	ne water and sewer rates were as follows:
Water	Sewer
First 3,000 gallons - \$4.75	\$6.00 flat fee
Over 3,000 gallons - \$.17 per 100	\$1.00 per 1,000 gallons of water used
For period August 1988 to September 30, 1992, the wa	ater rates were as follows:
Water	
First 3,000 gallons - \$4.00	
Over 3,000 gallons - \$.14 per 100	
Prior to August, 1988 the water rates were as follows:	
First 3,000 gallons - \$3.35	
Next 3,000 gallons - \$1.05 per 1,000	
Next 3,000 gallons - \$1.00 per 1,000	
Next 3,000 gallons - \$.95 per 1,000	
Next 3,000 gallons - \$.90 per 1,000	
Next 3,000 gallons - \$.85 per 1,000	
Next 3,000 gallons - \$.80 per 1,000	
Next 3,000 gallons - \$.70 per 1,000	

Insurance September 30, 2009 (Unaudited)

<u>Insurer</u>	Amount of Policy	Risk Covered	Expiration <u>Date</u>
La. Citizens Property Insurance Company	\$100,000	Building (600 Saturn Rd)	4/26/10
	\$25,000	Office building and contents (1333 Belleview)	
	\$48,000	Warehouse and contents	4/26/10
Bridgefield Casualty Insurance Company	\$1,000,000	Worker's Compensation	4/26/10
St. Paul Insurance Company	\$2,000,000	Comprehensive general liability	4/26/10
	\$1,000,000	Auto liability	4/26/10
	\$500,000	Crime coverage	4/26/10
United National Insurance Company	\$1,000,000	Public Management Liability	4/26/10

INTERNAL CONTROL, COMPLIANCE AND OTHER MATTERS SECTION

#### PITTS & MATTE

a corporation of certified public accountants



# REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Commissioners
St. Mary Parish
Water and Sewer Commission No. 2
Bayou Vista, Louisiana

We have audited the accompanying financial statements of the business-type activities and the major fund of St. Mary Parish Water and Sewer Commission No. 2 (the Commission) as of and for the year ended September 30, 2009, which collectively comprise the Commission's basic financial statement and have issued our report thereon dated March 23, 2010, which contains one additional paragraph. The paragraph states that management elected to omit Management's Discussion and Analysis that the Governmental Accounting Standards Board has determined is necessary to supplement, although not required to be part of, the basic financial statements. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to the financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

#### Internal Control over Financial Reporting

In planning and performing our audit, we considered the Commission's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control over financial reporting.

Our consideration of the internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in the internal control over financial reporting that might be significant deficiencies or material weaknesses. However, we noted one deficiency in internal control over financial reporting that we consider to be a significant deficiency.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency or combination of control deficiencies, that adversely affect the Commission's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the Commission's financial statements that is more that inconsequential will not be prevented or detected by the Commission's internal control. We consider the deficiency described in the accompanying schedule of findings and questioned costs to be a significant deficiencies in internal control over financial reporting.

A material weakness is a significant deficiency, or combination of significant deficiencies, that result in more that a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Commission's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, we believe that the significant deficiency described above is a material weaknesses.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Commission's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under <u>Government Auditing Standards</u>.

This report is intended solely for the use of the management of the Commission, the Legislative Auditor of the State of Louisiana and the Finance Committee of the St. Mary Parish Council, and is not intended to be and should not be used by anyone other than these specified parties. However under Louisiana Revised Statue 24:513, this report is considered a public record and may be distributed by the Legislative Auditor.

CERTIFIED PUBLIC ACCOUNTANTS

Pitts & Matte

March 23, 2010 Morgan City, Louisiana

Schedule of Findings, Questioned Costs and Federal Awards For the Year Ended September 30, 2009

#### A. SUMMARY OF AUDIT RESULTS

- 1. The auditors' report expresses an unqualified opinion on the financial statements of the St. Mary Parish Water and Sewer Commission No. 2.
- 2. Report on Internal Control and Compliance Material to the Financial Statements

#### Internal Control over Financial Reporting

There was one significant deficiency in internal control over financial reporting noted during the audit of the financial statements. This condition is reported as a material weakness.

#### Compliance and Other Matters

There were no instances of noncompliance nor other matters noted during the audit of the financial statements that are required to be reported.

#### 3. Federal Awards

This section is not applicable for the year ended September 30, 2009.

#### B. FINDINGS - FINANCIAL STATEMENT AUDIT

Material Weaknesses

ITEM 2009-1 - SEGREGATION OF DUTIES

#### Auditors' Comments

<u>Condition</u>: While performing audit tests and inquiring about internal control, we discovered that there is little segregation of duties in the area of billings and collections.

<u>Criteria</u>: Ordinarily, the accounting duties performed in an organization are segregated to reduce possible errors or irregularities that could occur in the accounting records and not be detected.

<u>Effect</u>: Lack of segregation of duties results in a material weakness in internal accounting controls.

<u>Cause</u>: The Commission has limited personnel.

<u>Management's Comments</u>: We will constantly monitor the activity of the employees, in an effort to minimize any errors or omissions.

#### C. FINDINGS AND QUESTIONED COSTS - FEDERAL AWARD PROGRAMS

This section is not applicable for the year ended September 30, 2009.

## SUMMARY OF PRIOR YEAR FINDINGS AND RELATED CORRECTIVE ACTION PREPARED BY ST. MARY PARISH WATER AND SEWER COMMISSION NO. 2

INTERNAL CONTROL OVER FINANCIAL REPORTING AND COMPLIANCE AND OTHER MATTERS MATERIAL TO THE FINANCIAL STATEMENTS

Internal Control

Material Weakness

Item 2008-1 Segregation of Duties

<u>Condition</u>: While performing audit tests and inquiring about internal control, our auditors discovered that there is very little segregation of duties within the Commission's accounting function.

<u>Corrective Action</u>: We have reviewed this situation and have decided that the additional controls derived by employing an additional person in our bookkeeping area is outweighed by the additional personnel costs.

The Board will constantly monitor the activity of the employees, in an effort to minimize any errors or omissions.

<u>Item 2008-2 - Failure to Request Contract Reimbursement</u>

Condition: The commission has an agreement with the St. Mary Parish Council to reimburse the Commission for 85% of the costs of a construction project. During the course of the audit, our auditors discovered that the Commission properly paid their cost but failed to bill the Council for reimbursement.

Corrective Action: This was corrected in 2009.

INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FEDERAL AWARDS

Not applicable to prior year.

#### ST. MARY PARISH WATER & SEWER COMMISSION NO. 2 P.O. BOX 635 PATTERSON, LA. 70392-0635 985-395-2747

March 23, 2010

Mr. Daryl Purpera, CPA, CFE Temporary Legislative Auditor, State of Louisiana P.O. Box 94397 Baton Rouge, La. 70804-9397

Dear Mr. Purpera:

The St. Mary Parish Water & Sewer Commission No. 2 respectfully submits the following corrective action plan for our year ended September 30,2009:

Person Responsible: Don Ryan, President

St. Mary Parish Water & Sewer Commission No. 2

Time for completion: September, 2010

Item 2009-1 Segregation of Duties

#### Finding:

Our auditors noted that there is little segregation of duties in the accounting area.

#### Corrective Active:

We will constantly monitor the activity of the employees in an effort to minimize any errors or omissions.

If you have any questions concerning this corrective action plan, please contact me.

Sincerely, Don M. Lyan

Don M. Ryan, President

St. Mary Parish

WATER & SEWER COMMISSION NO. 2